

Friendship Church

17741 Fairlawn Ave., Prior Lake, MN 55372

APPLICATION FOR EMPLOYMENT

~CONFIDENTIAL~

This application is to be completed by applicants for any position (volunteer or compensated.) Prospective employees will receive consideration without discrimination based on race, creed, color, sex, age, national origin, handicap, veteran status or any condition prescribed by state or local law.

| | | | | |
|--|--|---|--------|---|
| Last Name | | First Name | Middle | Date |
| Street Address | | | | Home Phone () Cell Phone () |
| City, State, Zip | | | | Business Phone () |
| Are you legally eligible for employment in the United States? | | | | |
| Position Desired | | | | Pay Expected |
| Will you work overtime if asked? Yes <input type="checkbox"/> No <input type="checkbox"/> | | When will you be available to begin work? _____ | | Have you ever been bonded? Yes ____ No ____ If "Yes", with what employers? |
| Have you ever been convicted of a crime? Yes No | | Have you ever been convicted of a sex-related crime or any crime involving children? Yes No | | |
| Other special training or skills (languages, machine operation, etc.) | | | | |

SPIRITUAL INFORMATION

Do you regularly attend weekend services? ____ Yes ____ No

If yes, since when: Month _____ Year _____

In what areas of church ministry are you presently involved?

Have you personally accepted Jesus Christ as your Lord and Savior, and are you committed to having the character of Jesus live through you? ____ Yes ____ No

Tell us about your spiritual journey to date:

I would like this position because:

EMPLOYMENT HISTORY

Please give accurate, complete full-time and part-time employment record. Start with your present or most recent employer.

Employer 1

| | |
|---|--|
| Company Name | Employed – (State month and year) From _____ To _____ |
| Address | Phone (____) _____ |
| Name of Supervisor | Weekly Pay Start _____ Last _____ |
| State job Title and Describe Your Work | Reason for Leaving |

Employer 2

| | |
|--|--|
| Company Name | Employed – (State month and year) From _____ To _____ |
| Address | Phone (____) _____ |
| Name of Supervisor | Weekly Pay Start _____ Last _____ |
| State Job Title and Describe Your Work | Reason for Leaving |

MILITARY

Did you serve in the U.S. Armed Forces? ____ Yes ____ No If yes, in what branch?

Describe any training received relevant to the position for which you are applying.

Do Not Contact

We may contact the employers listed above unless you indicate those you do not want us to contact.

Employer Number (s) _____ Reason _____

EDUCATION

| School | Name and Location of School | Course of Study | No. of Years Completed | Did You Graduate? | Degree or Diploma Earned |
|-------------------------------|-----------------------------|-----------------|------------------------|-------------------|--------------------------|
| College | | | | | |
| Business/ Trade/ Technical | | | | | |
| High School | | | | | |
| Computer Training | | | | | |

REFERENCES

Please list up to three persons who are not related to you and who have definite knowledge of your skills and professional qualifications for this job.

| Name | Business/Occupation | Phone |
|------|---------------------|-------|
| | | |
| | | |
| | | |

Applicant's Signature

Please read and understand this statement before signing your application:

The information contained in this application is correct to the best of my knowledge. I authorize any references or churches listed in this application to give you any information (including) that they have regarding my character.

I authorize the Friendship Church to contact and obtain information about me from previous employers, educational institutions and references I provided, and any other party necessary to verify the accuracy of information I disclosed in this application, a related employment resume or a personal interview. To assist in the processing of my application, I waive all rights and claims I may otherwise have against the employer or its representatives, for seeking, and using information to evaluate my employment request and all other persons, corporations or organizations who provide information for this purpose.

This application will expire in 60 days. After that date, unless otherwise notified, I understand that my status as an applicant will end. I may re-apply for employment in the future by completing a new application.

This application is not an employment agreement. If I accept an offer of employment I understand I may resign at any time, giving two weeks notice, and the employer may terminate my employment at any time, with or without cause and without prior notice, unless required by law. Should my application be accepted, I agree to refrain from unscriptural conduct in the performance of my services on behalf of the church.

I further state that I HAVE CAREFULLY READ THE FOREGOING RELEASE AND KNOW THE CONTENTS THEREOF, AND SIGN THIS RELEASE AS MY OWN FREE ACT. This is a legally binding agreement, which I have read and understand.

Applicant's Signature _____ Date _____

Witness _____ Date _____

Parent Signature _____ Date _____
(if applicant is under 18 years of age)

-----FOR EMPLOYER ONLY-----

INTERVIEW RESULTS

Interviewer Name and Comments